



City of Farmers Branch
13000 William Dodson
Farmers Branch, Texas 75234
972-247-3131

Re: 2020 Final Plat/Replat Submittals

For plat submittals on development, please note that a site plan must be approved and construction must be near completion before submitting for the final plat.

When you believe you are near that point, reach out to the platting coordinator so progress can be confirmed with the assigned city construction inspector and further instruction can be given.

Should the plat fall outside the scope above, please reach out to the platting coordinator below.

For all plat submittals, the following listed items will be needed:

- [Plat Application](#)
- [Plat/Replat Checklist](#)
- Filing fee (Check made payable to the “*City of Farmers Branch*”)
- Copy of Vesting Deeds
- Boundary Closure Report
- 3 copies of plat, 24”X36” folded black line prints
- PDF. of plat on disk/thumb drive (Include scanned of the above items)
- PDF. of City approved detailed site plan, if applicable.
- PDF. of City approved civils, if applicable.

Please refer to the [Platting Guideline](#) for actual samples of formatting of the plat and other pertinent information needed. The [Platting Calendar](#) has the listed dates of when you can submit applications for consideration on the corresponding [Planning and Zoning meetings](#).

NOTE: There is also a strict set time deadline of 11am for items to be turned in.

Once received, platting coordinator will provide a letter to confirm the application has been received for review with further detail.

For further information, please contact Perlita.Ruiz@farmersbranchtx.gov.

Perlita Ruiz
Public Works Coordinator