1. Meeting called to order @ 7:21 pm
   a. Meeting hosted by Fire Chief Steve Parker & C Shift Battalion Chief Jerry Cromer
2. Members Present
   a. Bronson Blackson
   b. Rodger Cramer
   c. Meredith MacLeod
   d. James Webb
   e. Timothy Yarbrough
3. Members Absent
   a. Michele Holmes
4. Election of Officers
   a. Motion to elect Meredith MacLeod as Chairperson made by Blackson/2nd by Webb/Approved 5-0.
   b. Motion to elect Rodger Cramer as Vice-Chair made by Macleod/2nd by Rodger/Approved 5-0.
   c. Motion to elect Bronson Blackson as Secretary made by Rodger/2nd by Yarbrough/Approved 5-0.
5. Project evaluation benchmarks reviewed as part of package. No action taken
6. Discussed current projects currently under consideration
   a. Discussed the scope of the Fire Station #2 relocation project.
   b. Reviewed history of the project.
   c. Discussed the City’s public safety systems-foundation of the community.
   d. Discussed pros and cons of alternate fire station locations.
   e. Discussed possible voter opposition to project.
   f. Review Bond Debt/Current plan for debt issuance as outlined by the Director of Finance and included in the project briefing hand-out.
   g. Discussed committee communication strategies including a possible open-house event at Fire Station #2.
   h. Discussed the cost of not moving forward with the re-location plan. Future repair and maintenance costs + poor location to serve future residential growth.
   i. No other action taken.
7. Discussed potential additional projects for future consideration
   a. What are the Police Department needs?
   b. Discussed current City Council approved CO issuance for upgrading Justice Center.
   c. Chief Parker confirmed with Chief Fuller the Police Departments ability to host the next sub-committee meeting.
   d. Next meeting (April 21 @ 7:00 pm) to be held at the Justice Center and be hosted by Police Chief Fuller.
   e. B. Blackson discussed with panel the want to add a “Safety Town or Safety Education Center” to Fire Station Project Chief Parker advised the Coppell FD is currently constructing a “Safety Town” that will be assessable to CFBISD students.
   f. Discussed sub-committee timeframe for completing review. Discussion centered on this information being communicated to the entire Bond Committee at the April 28th meeting.
g. No other action taken.

8. Consider additional agenda items for future meetings
   a. Discussed committee members’ fact finding for other potential projects.
   b. Discussed future Agenda Item (What items to always include on the Agenda)

9. Adjournment at approximately 9:05 pm

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Acting Subcommittee Secretary

Fire Chief Steve Parker