



**FARMERS  
BRANCH**

**MEETING MINUTES  
Citizen Bond Committee**

*Meeting of the Communications Subcommittee*

**July 18, 2016**

**7 p.m. to 9 p.m.**

Farmers Branch Recreation Center  
14050 Heartside Place  
Farmers Branch, Texas 75234

1. Call To Order

- a. Colin Eddy called the meeting to order at 7 p.m.

The following members of the Communications Subcommittee were present: Michelle Holmes, Colin Eddy, Tamara Cleghorn

Members absent:

Michael Driskill

Martina de Los Santos

City administration present:

Tom Bryson

2. Consider approval of meeting minutes from May 24 and June 20, 2016 and take appropriate

- a. Tamara Cleghorn made a motion to approve the minutes from May 24 and June 20. The motion was seconded by Michelle Holmes. Motion carries unanimously.
- b. Colin made a motion to table approval of minutes from July 5 as Secretary Michelle Holmes had not yet prepared those minutes. Motion was seconded by Michelle and carries unanimously.

3. Preview Listening Meetings presentation and polling device operation.

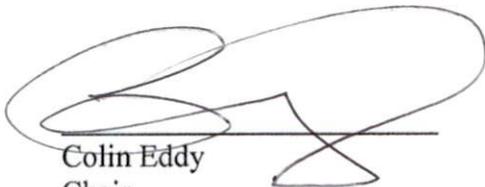
- a. All slides of presentation were reviewed by Colin, Michelle, and Tamara. All factual and/or grammatical corrections were made.
- b. Polling devices and polling questions were reviewed and appear to be in good order for Listening Meetings.

4. Discuss current and planned outreach efforts.

- a. Listening Meetings on July 19 at the Farmers Branch Senior Center and Farmers Branch Recreation Center, at 2 p.m. and 7 p.m., respectively.
- b. Tom Bryson to post the Listening Meeting presentation to the City's website at [www.farmersbranchtx.gov/bond](http://www.farmersbranchtx.gov/bond).

- c. Everyone should continuing using their own Facebook pages, Next Door, etc. to invite members of the community to the Listening Meetings. The City will continue to share information via the water bill inserts and weekly emails from the City Manager.
  - d. No additional community outreach efforts were scheduled at this time as the Bond Committee's research is to be completed by August 1 for presentation to the City Council on November 1.
5. Consider agenda items for future meetings and schedule of future meetings.
- a. The next Communications Subcommittee meeting will be determined at a future date, if needed.
6. Adjournment
- a. Motion to adjourn was made by Colin Eddy; motion was seconded by Tamara Cleghorn. Meeting was adjourned at 8:52 p.m.

Approved:



Colin Eddy  
Chair



Michelle Holmes  
Secretary