



**MEETING MINUTES**  
**Citizen Bond Committee**

*Meeting of the Communications Subcommittee*

**May 24, 2016**

**7 p.m. to 9 p.m.**

Farmers Branch Manske Library  
13613 Webb Chapel Rd  
Farmers Branch, Texas 75234

1. Call To Order

- a. Colin Eddy called the meeting to order at 7:13 pm.

The following members of the Communications Subcommittee were present: Michelle Holmes, Colin Eddy, Martina de Los Santos, Michael Driskill, and Tamara Cleghorn

Members absent:

NONE

City administration present:

Shawna Eikenberry

Guests:

Kathleen Matsumura

2. Consider approval of May 9, 2016 meeting minutes and take appropriate

- a. Colin Eddy made a motion to approve the minutes as is. The motion was seconded by Tamara Cleghorn.

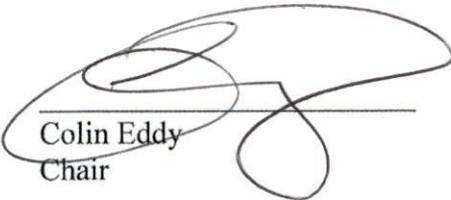
3. Discuss current bond committee communications drafts and future plans for public outreach

4. Discuss strategies to inform and engage the community on potential future bond projects

- a. Design for "We Need Your Help" flyers received final approval. Shawna to have flyers ready by monthly Bond Committee meeting on May 26.
- b. Everyone agreed to have Bond Committee fliers available to all residents at all city buildings; flyers will be sent with monthly water bills; Bond Committee members will be available at the following city-sponsored events as part of community outreach efforts: Farmers Branch Market, Liberty Fest, Taste & Tunes, and July 4<sup>th</sup> celebration. Michelle will have signup sheets available at the next Bond Committee meeting on May 26.
- c. T-shirts were also designed and approved for all Bond Committee members to wear at city-sponsored events.

5. Discuss the subcommittee report to the citizen bond committee for the May 26, 2016 meeting.
  - a. Colin Eddy will give presentation/update of Communications Subcommittee at the next Bond Committee meeting.
6. Consider agenda items for future meetings.
7. Adjournment
  - a. Motion to adjourn was made by Colin Eddy; motion was seconded by Tamara Cleghorn. Motion was adjourned at 8:50 p.m.

Approved:



Colin Eddy  
Chair



Michelle Holmes  
Secretary