



**FARMERS  
BRANCH**

# City of Farmers Branch

## Meeting Agenda

Farmers Branch  
Historical Park  
2540 Farmers Branch Lane  
Farmers Branch, TX 75234

### Historical Preservation & Restoration Board

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Thursday, June 25, 2020

6:30 PM

Dodson House

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This meeting will be open to the public and/or viewable via Zoom Videoconference. Texas Governor Greg Abbott has granted temporary suspension of the Open Meetings Act to allow telephone or videoconference. These actions are being taken to mitigate the spread of COVID-19.

The Historical Preservation and Restoration Board will conduct the meeting by video conference utilizing telephonic capabilities. Any residents wishing to speak are invited to attend the Historical Preservation and Restoration Board meeting via zoom.

Members are entitled to participate remotely via Zoom Teleconferencing. To join the meeting by videoconference visit the link below:

<https://us02web.zoom.us/j/89926829565?pwd=V0F4VEtPM2xzc2NCay9ETjZtc0FsUT09>

iPhone one-tap: US: +13462487799,,89926829565#

Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 346 248 7799

Webinar ID: 899 2682 9565

#### **A. AGENDA ITEMS**

- A.1 Call to order.**
- A.2 Consider approval of minutes from the February 27, 2020 and May 28, 2020 Board meetings; and take appropriate action.**
- A.3 Consider excusing the absence of Melissa Dours from the May 28, 2020 Board meeting; and take appropriate action.**
- A.4 Receive an update on the Barn Project.**
- A.5 Receive an update on the Strategic Plan.**
- A.6 Receive an update on Board positions.**
- A.7 Receive an update on Historical Park events and activities.**
- A.8 Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch; and take appropriate action.**

A.9 Discuss agenda items for future Historical Preservation & Restoration Board meetings; and take appropriate action.

B. CITIZEN COMMENTS

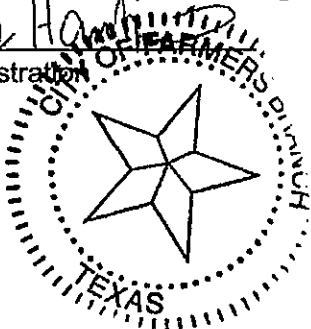
Members of the public who wish to submit written Citizen Comments will be accepted by email at historicalpark@farmersbranchtx.gov, with the note Citizen Comment in the subject line. Please include your name and address. Comments will be read within a 3 minute time limit.

C. ADJOURNMENT

Farmers Branch Historical Park is wheelchair accessible. Specially marked parking spaces are located in the parking area off Farmers Branch Lane. The Dodson House is accessible on the north side of the house. Persons with disabilities planning to attend this meeting who are deaf, hearing impaired or who may need auxiliary aids such as sign interpreters or large print, are requested to contact the City Secretary at (972) 919-2503 at least 72 hours prior to the meeting.

**Certification**

I certify that the above notice of this meeting was posted 72 hours prior to the scheduled meeting time, in accordance with the Open Meetings Act, on the bulletin board at City Hall.

*Valerie Hawkins*  
City Administration  
Stamp: 

Posted By: *Valerie Hawkins*  
Posted Date: *6/18/20 @ 5pm*



**FARMERS  
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# City of Farmers Branch

## Minutes

### Historical Preservation & Restoration Board

Farmers Branch Historical Park  
Dodson House  
2540 Farmers Branch Ln  
Farmers Branch, TX 75234

Thursday, February 27, 2020

6:30 PM

Dodson House

#### Meeting held at 6:30 PM at the Dodson House Main Room

**Presiding:** Chair Ann Christman

**Present:** Carol Dingman, Melissa Dours, William Frome, Johannes Hylkema, Kay Lynn Lyon, Danielle, Neumeyer, Bill Stolp, and Warren Wetzel

**Absent:**

**Staff:** Hillary Kidd, Historical Park Manager

#### A. AGENDA ITEMS

##### A.1 Call to order.

Meeting was called to order at 6:34 p.m.

##### A.2 Introduction of Historical Park Staff.

Hillary Kidd, started in February 2018 as the Curator and was promoted in May 2019 to Historical Park Manager. She is very excited of the possibilities at the Historical Park.

Victoria Anderson, Museum Educator, has been at the Park for two years. She has a Bachelor of Arts in History and a Masters of Arts in History. Victoria is responsible for the Park's education, volunteer, and steward programs. School tours have increased over 120% under her supervision. She has worked in the museum field for over ten years, has received awards, and is published.

Tony Derrick, Historical Park Grounds Maintenance Technician, has been with the City for 25 years with 19 being at the Park. He is responsible for the beauty of the grounds. Tony is a resident of Farmers Branch and is married with two girls. His wife Sally is a member of the C-FBISD School board. The Derrick family volunteers their time in the community.

Kim Jolly Chapman, Historical Park Coordinator, has been with the City for a total of 26 years. She has worked in most of the Park's Department divisions. Her duties include, but are not limited to rental operations, budget planning, supervising Park Attendants, working with the Historical Park Board, coordination of maintenance and marketing, and website design. She is responsible for programming events such as Camping Under the Stars, Star Parties, Haunts & Houses, and the Christmas Teas. Kim has been married for 20 years and lives just across the border in Dallas.

Lauren Prengler, Park Attendant, has been with the Park for 18 months. She is a 30 year resident of Farmers Branch. She is the face of the Park on weekends and evenings.

JD Arnold, Building Maintenance Technician, has been with the City for eight years. JD's background is in construction and is responsible for the interior and exterior maintenance of the structures at the Park. JD received an award for the Ladonia restroom project. He has taken blacksmithing classes and loves wood and leather working.

Bonnie Newman, Historical Culture Specialist, has been with the Park for two years. Bonnie works closely with Victoria in combining modern programming with historical programming. She has a degree in Marketing and Merchandising. Bonnie was a teacher for eight years, and then assistant buyer for JC Penny's for five years. She has been with the city since 2009. She is responsible for events such as the Pop up Dinners, Day of the Dead, Girls Scouts, Mad Hatter Tea, and Mums and Sons. This summer, scheduled events include Fairy Garden Workshop and Girls Make History Camp. What excites her is the endless possibilities of programming. Bonnie's current programs reach people in the community as well as those outside; 80% of attendees are from outside Farmers Branch. She is from NYC and moved to Farmers Branch in the 1980s. She has lived in Farmers Branch for 32 years. She is married and has three girls.

**A.3 Approval of minutes from the January 23, 2020 Board meeting; and take appropriate action.**

Will Frome moved to accept the minutes as presented. Warren Wetzel seconded. Motion carried unanimously.

**A.4 Consider excusing the absence of Melissa Dours from the January 23, 2020 Board meeting, and take appropriate action.**

Will Frome moved to excuse the absences. Johannes Hylkema seconded. Motion carried unanimously.

**A.5 Receive an update on the Barn Project; and take appropriate action.**

Hillary Kidd reported on the delay of getting the topographic summary. The rain has delayed this; however, they are starting Friday, January 28. Once the topographic summary is complete, the project can move forward.

**A.6 Receive Historical Park Quarterly Report: First Quarter 19-20.**

A copy of the Quarterly Reports was included in the Board packet. Hillary Kidd explained the new format for the quarterly report reflects year to date totals. The City's fiscal year runs October through September. This report includes the October through December 2019 time period. Numbers have not been audited and are subject to adjustment. The year to date revenue totals for the first quarter of FY19/20 have increased by \$47,000 or 271% compared to last year. The tremendous increase in revenue is due in part to adding more programs, classes, events, and rentals at the Historical Park. In the first quarter, we had special events, Bloomin' Bluegrass Festival and Halloween in the Park, but also added eight sold out Girls Scout Badge Workshops, a sold out Chocolate Making Workshop, Park After Dark: Paranormal, Day of the Dead Celebration, Laura Ingalls Wilder, Dicken's of a Dinner, four Christmas Teas, and 11 school tours. Expenses had a marginal increase of 18% and this is attributed to overall operation expenditures; as well as offering numerous new programs and classes, an increase in watering, additional marketing materials, and the addition of a full time Historical Park Manager.

**A.7 Discuss the Sunset Review as it relates to the Historical Preservation and Restoration Board; and take appropriate action.**

Ann Christman showed the Board the presentation that she will share with the City Council on May 13, 2020.

Every five years, City Ordinance No. 3563 requires different Boards to be reviewed by City Council to go over: Structure: Meetings/Attendance/Training Compliance and Function: Recommendations and Public Outreach.

On May 13, at noon, during the Quarterly Chair Lunch in the Study Session room, Ann will inform the City Council how the Historical Preservation and Restoration Board is fulfilling these roles.

Will Frome made a suggestion to add final statement and question and answers. Ann explained that she has only 10 minutes and that it was not necessary.

**A.8 Receive committee updates; and take appropriate action.**

- **StEPs**
- **Fundraising**

**StEPs**

The StEPs committee will review each section to compile lists of information/documentation needed to complete the requirements. Bill Stolp says they are very close to being finished. The committee is still in need of some help from Historical Park staff in order to finish.

**Fundraising**

Johannes Hylkema met with the Friends of the Historical Park Board on February 5, 2020 to discuss the issue of fundraising. The Friends are happy to work with the Historical Preservation and Restoration Board to support the Park. The Friends do not want to change their mission and become fundraisers nor do they want to share/change the status of their 501(c) 3. At this time, the Friends do not want to change or modify their present structure of membership guidelines. The Fundraising Committee will meet again in the new week or so to refocus the direction regarding the raising of funds to support the Park.

**A.9 Review and approve Strategic Plan; and take appropriate action.**

Bill Stolp passed out the Historical Park's Strategic Plan 2020-2030 for review and approval. The version that was passed out is not the same version Bill sent to the Board via e-mail. The difference in the two plans are pictures were added and the last page regarding staffing was added. Bill met with Councilman John Norwood who made the suggestions of changes. Bill stated, John Norwood put is approval stamp on the document and wants the Historical Board to approve the documents.

\*Johannes Hylkema moved to accept the Strategic Plan. Warren Wetzel would like to discuss the Strategic Plan before voting. Warren stated that the Board cannot vote on this new document because it is not the same as the email version. Ann Christman stated that the procedure was not followed correctly. Hillary Kidd stated that she is not comfortable with the current plan and feels it is not the most clear, concise, and professional document to represent the direction of the Historical Park moving forward. She and staff are not in favor of the current plan; however, with edits the plan can be adjusted and improved upon. Johannes proposed that the committee meet with Hillary March 3 at 1:00 p.m. to make changes to the Strategic Plan.

The Plan will then will be emailed to the Board for review and a Special Called meeting will take place on March 4 at 7:30 p.m. to vote on the new Plan. Johannes withdrew his motion.

\*Correction, please see meeting transcript below for corrected motion record from the February 27, 2020 meeting:

Transcription of audio recording "New Recording 36m4a"

Audio recording of Farmers Branch . . . Meeting on Thursday, February 27, 2020

Prepared by Will Frome

Time from start of recording H:Min:Sec	Speaking	Text
0:00:29	Ann	We'll start the meeting at 6:34 pm
0:38:20	Bill	This is the Strategic Plan
0:41:23	Bill	My recommendation is (to) make a motion to approve this as is and get it to the City Council
0:41:35	Will	I so move
0:41:37	Johannes	Second
0:41:38	Warren	I'd like to have a conversation first [Conversation ensues]
0:49:25	Will	I'm sorry. There is a motion.
0:49:26	Ann	There is a motion.
1:03:38	Will	I would like to re-orient the cart and the horse.
1:03:41	Bill	Go for it.
1:03:42	Will	If in the next 5 minutes Hillary, Bob/Bill, Dickens (Dingman) can decide on the day right now that you will sit down and make these changes; if you three can do that right now then I will rescind my motion.
	Will	But, let's make sure, we've got... again we're talking about timing. This is the second month in a row this thing has come down to timing.
1:04:18	Ann	It has come down to timing.
	Ann	However, if you proceed with your motion, just sayin'...
	Carol	It will be a split vote
	Ann	It probably will
1:04:31	Will	The three of you need to nail your date now so that the revised document (with or without pictures) comes to all of us so that we can have this called meeting in time to get it on the council's agenda.
	Will	Now.. what is that date?
1:04:56	Hillary	It's normally a week or so before so that if yall are pushing for the 17 <sup>th</sup> ... I can meet Monday... [Schedule conversation ensues]
1:05:50	Will	Ok. Now Madam Chairman is suggesting a special called meeting on Thursday the 5 <sup>th</sup> .
	Ann	Whatever next Thursday is.
	Will	Ok. Now in order to have that special called meeting on Thursday the 5 <sup>th</sup> , when does Amy Piquana [sic] have to post the notice?
	Ann	By Monday. So we have Friday to give it to her.
	Will	By Monday the 2 <sup>nd</sup> ?
	Ann	No, by Monday the 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> ... By Tuesday the 10 <sup>th</sup> .

[Schedule conversation ensues]

1:15:29	Melissa	Will needs to . . .
1:15:30	Will	I would like to hear the staff read the plan back to us with dates and times.
1:15:38	Hillary	[reads back the schedule of planned events leading up to the special called session]
1:16:36	Will	Madam Chairman, based on the time-table that we've established I will rescind my motion to approve the strategic plan.
	Ann	Johannes, do you rescind your second?
	Johannes	Yes
	Ann	Ok. Alright. I think we have a plan now.
		[meeting continues]

**A.10 Discuss Calendar of Events**

A copy of the Calendar of Events was included in the Board packet. Hillary Kidd highlighted the following past and upcoming events.  
 January - First Friday brought in 24 people. The Girl Scout Art Badge Workshop for all ages was sold out totaling over \$300 in revenue. A second workshop was added to accommodate additional attendees.  
 February - Bird Walk was cancelled due to weather, and the HeARTs and Crafts event was not well attended due to being so new. The school tour on February 27 needs volunteers.  
 March - Girl Scout Birthday Bash is coming up and the Mad Hatter Tea has already sold out.

**A.11 Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch; and take appropriate action.**

No items were brought up by the Board for discussion.

**A.12 Discuss agenda items for future Historical Preservation & Restoration Board meetings; and take appropriate action.**

The December meeting date for 2020 needs to be discussed as it now conflicts with Dickens of A Dinner.

**B. ADJOURNMENT**

Warren Wetzel moved to adjourn the meeting. Johannes Hylkema seconded. Motion carried unanimously.

The meeting adjourned at 8:03 p.m.

\_\_\_\_\_  
 Chair

\_\_\_\_\_  
 Recording Secretary



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# City of Farmers Branch

## Minutes

### Historical Preservation & Restoration Board

Farmers Branch Historical Park  
Dodson House  
2540 Farmers Branch Ln  
Farmers Branch, TX 75234

Thursday, May 28, 2020

6:30 PM

Dodson House

#### Meeting held at 6:30 PM via Zoom

**Presiding:** Chair Ann Christman

**Present:** Carol Dingman, William Frome, Johannes Hylkema, Danielle, Neumeyer, Bill Stolp, and Warren Wetzel

**Absent:** Melissa Dours

**Staff:** Mike Mashburn, Director of Parks and Recreation, Hillary Kidd, Historical Park Manager, and Jim Mays, Park Maintenance Supervisor

#### **A. AGENDA ITEMS**

##### **A.1 Call to order.**

Meeting was called to order at 6:33 p.m.

##### **A.2 Approval of minutes from the February 27, 2020 Board meeting; and take appropriate action.**

Will Frome questioned the accuracy of the minutes on page five, A9 regarding the Strategic Plan. The Board discussed from memory who motioned and when for the Strategic Plan approval. It was decided to review the meeting recording to determine actual discussion points.

The approval of the meeting minutes was tabled until next meeting.

##### **A.3 Receive Historical Park Quarterly Report: Second Quarter FY 19-20.**

Hillary Kidd provided an overview of the Quarterly Report covering December to February.

- The year-to-date overall revenue totals for the second quarter of FY 19/20 have increased by 195.81% or \$47,508.13.
- Rental revenue had a slight increase of 3.60% or \$327.63, however other revenue increased by 311.13% or \$47,180.50.
- Quarterly expenses were down 10.80% or \$24,857.59 less than last year's second quarter. COVID-19 did affect the second quarter revenue and expenses, but in a relatively minor way since programs and rentals were able to continue through March 13, 2020.



- At this time, it is estimated that we have lost ~ \$3,000.00 in revenue due to the March cancelations; however, the third quarter revenue and expenses will have a much higher impact.

Further details and graphical representation of revenue changes can be found in the meeting packet.

**A.4 Receive a report on COVID-19's budgetary impact on the Hotel/Motel Occupancy Tax Fund**

Mike Mashburn gave an update on the impact to the Tax Fund. Current occupancy is around 10%, as compared to an average of 70%. The good news is that there is a reserve of \$1.5-1.7 million. The City luckily has not taken on debt. The General Fund has not largely been impacted as compared to other cities. However, it may take a year to fully recover. There is a new hotel coming soon to also help with the fund.

**A.5 Receive an update on the Barn Project.**

Jim Mays the District 2 Park Supervisor gave an update on the Barn Project and designs by O'Brien Architects. He noted that the design of the building is constrained by the flood plain. Variations of designs were shown to the Board with different angles of the barn's location. The Log Cabins, no matter which variation, would need to be moved. Warren Wetzel inquired why these new drawings did not have a full kitchen. It was explained that a full kitchen drastically increased the price of building the barn due to additional code laws. Conversations regarding the layout and exterior design took place. Two options of where to extend Phase 2 were presented. Board members had multiple feedback points.

Carol Dingman took the action to summarize the feedback from the Board members and email the recommendations so that Jim could present them to the design committee. The feedback from the Board is summarized as follows:

- The building should be angled as shown in the drawing behind the flood plain line.
- The red phase 1 should be flipped end to end so the main entrance is adjacent to the brick walkway.
- The blue phase 2 should be added behind the building in the corner made by Ford Rd and the brick walkway.
- The interior plan for the back wall of phase 1 should have an outside doorway for easy connection to the eventual phase 2.
- The blank end wall on the interior plan that was the connection for phase 2 should be re-designed to open it up with windows etc. as it is no longer a connecting wall but an exterior wall.

**A.6 Review and approve Strategic Plan; take appropriate action.**

Carol Dingman reviewed the newest updates to the Strategic Plan with the Board. Hillary Kidd and Mike Mashburn were both comfortable with this version of the Strategic Plan. Will Frome moved to accept the Strategic Plan and present to City Council. Bill Stolp seconded. The motion carried unanimously.

**A.7 Discuss summer and December Board Meeting, take appropriate action.**

The June, July, and December Board meeting dates came up for discussion. Ann Christman noted the June Board meeting was needed due to new Board members. Due to summer vacations, the Board voted on the decision to keep or cancel the July Board Meeting. The Board voted to keep the July Meeting. Hillary Kidd brought up the fact that the Board meeting scheduled for December 10 conflicts with the Dickens of a Dinner event. The Board needed to decide to either cancel the December meeting or move the December meeting. Carol Dignman moved to move the December Board meeting to December 3. Johannes Hylkema seconded. The motion carried unanimously.

**A.8 Receive an update on the Historical Park's Programming during COVID-19.**

Hillary Kidd gave an update on programming. The last normal scheduled programming was March 12, which was the Girl Scout Birthday Bash. Remaining Spring events post March 13, were rescheduled to fall or postponed to late spring 2021. Camping Under the Stars and Vintage Base Ball were cancelled. Red, White, and Brew and Mums & Sons were rescheduled to November 2020. Summer camps will take place as scheduled: Artchella ARTvengers Camp is June 15 – 19 and Artchella Goes West Camp will be June 22 – 26. Teen Leadership Camp will be hosted at the Historical Park instead of the Recreation Center from June 15 – August 14. The attendee numbers were lowered to 20 participants. July Park after Dark has been postponed until next year. Girls Make History Camp will be July 13 – 17. Family Star Party has been postponed to an unknown date. August programming is moving forward as scheduled.

**A.9 Receive a committee updates; take appropriate action.**

- StEPs

Bill Stolp gave the update, due to COVID-19 impacts and the inability to meet in person, there have been no updates in the StEPs accreditation.

**A.10 Receive a report on the Bi-Annual Presentation to City Council as it relates to the Historical and Preservation Board; take appropriate action.**

Ann Christman presented to City Council May 27. As the Board Chair, Ann gave her thoughts on the continuation of the Historical Park Board. The Council asked if the Historical Park Board should be disbanded or if the Board should merge with the Parks and Recreation Board. Ann stated that both of those options would be a detriment to the Historical Park, and the Historical Park Board should continue as its own Board. On June 9 City Council will announce any changes or modifications made to any of the current City boards.

Bill Stolp asked what the Board member roster will be; Ann confirmed it is expected to stay at seven members and two alternates.

**A.11 Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch; and take appropriate action.**

Due to COVID-19 many programs scheduled were cancelled or moved. Board members have not had the chance to participate in Historical Park programming this spring. However, Ann Christman and Carol Dingman did support the usefulness of the Historical Park's Facebook page in promoting Historical content.

**A.12 Discuss agenda items for future Historical Preservation & Restoration Board meetings; and take appropriate action.**

No items were discussed.

**B. ADJOURNMENT**

Warren Wetzel moved to adjourn the meeting. Danielle Neumeyer seconded. Motion carried unanimously.

The meeting adjourned at 8:10 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary



**FARMERS  
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# **MEMORANDUM**

## **PARKS & RECREATION**

**TO:** Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

**FROM:** Mike Mashburn, Parks and Recreation Director

**DATE:** June 22, 2020

**SUBJECT:** Board Attendance

Consider excusing the absence of Board member Melissa Dours from the May 28, 2020 Board meeting.

Adhering to the Attendance Policy under the Ethics Policy City Council has adopted, the Historical Preservation and Restoration Board shall decide by vote at this meeting whether Melissa Dour's absence was for good cause or not.

As a matter of practice, the Board has excused the absence of a Board member when a member has a pre-notified excusable absence. By excusing the absence, the Board member is not penalized with using one of three unexcused absences allowed in the Charter.

**Actions:**

- 1) Motion to approve the excused absence of Melissa Dours from the May 28, 2020 Board meeting.
- 2) Motion to deny approval of the excused absence of Melissa Dours from the May 28, 2020 Board meeting.
- 3) Motion to modify to meet the needs of the Board.
- 4) Motion to table the issue for further study or take no action.



**FARMERS  
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# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation & Restoration Board

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FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Barn Project Update

Barn sub-committee members will present an update on the most recent developments as they relate to the Barn Project.



# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Strategic Plan

Board Chair, Ann Christman, will present an update on the Strategic Plan.



**FARMERS  
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# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

*Handwritten initials*

FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Board Positions

Board Chair, Ann Christman, will present an update on Board positions as they relate to the Historical Park Board.



**FARMERS  
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# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Historical Park Events & Activities

Staff will present an update on Historical Park events and activities.



# Historical Park Summer and Fall 2020 Events

## June

Artchella – ARTvengers Camp – SOLD OUT  
June 15-19  
9AM-4PM

Teen Leadership Camp  
June 15-August 14  
7:30AM-6PM

Artchella -- Goes West Camp – SOLD OUT  
June 22-26  
9AM-4PM

## July

Girls Make History Camp  
July 13-17  
9AM-4PM

## August

Fairy Garden with Home Depot  
August 8  
1PM – 3PM

History of . . . Women's Right to Vote  
August 18  
6:30PM-8:30PM  
Virtual –Streaming & Facebook Live

## September

\*First Friday: Crazy Carnival  
September 4  
10AM-12PM

Vintage Base Ball Game  
September 5  
10AM-12PM

Girl Scout Workshops  
September 12  
12PM-2PM

Star Party  
September 15  
7PM-9PM

Homeschool Open House  
September 17  
12PM-2PM

Owl Prowl  
September 24  
6:30PM-8:30PM

## October

\*First Friday: Boo! A Historical Park Halloween  
October 2  
10AM-12PM

Vintage Base Ball Game  
October 3  
10AM-12PM

Star Party  
October 6  
7PM-9PM

\*Girl Scout She-Roes  
October 9  
9AM-12PM

\*Haunts and Houses: Trick or Treating at the HP  
October 20  
4PM-6PM

\*Day of the Dead Celebration  
October 29  
6:30PM-9PM

## November

Painting with Paloma: Sugar Skulls  
November 1  
1PM-4PM

\*Local Fuel: Red, White, and Brew  
November 3  
7:30AM-10:30AM

\*First Friday: Baseball Bonanza  
November 6  
10AM-12PM

Vintage Base Ball Final Game  
November 7  
10AM-12PM

\*Mums N' Sons: Passport to Adventure  
November 8  
1PM-3PM

Victorian Fencing: Grand Assault  
November 14  
1PM-3PM

Fall Family Minis: Photoshoot  
November 15  
9AM-4PM

Star Party  
November 17  
7PM-9PM

\*Laura Ingalls Wilder Day: Celebrating Women  
November 24  
10AM-2PM

## December

\*First Friday: Holly, Jolly Christmas  
December 4  
10AM-12PM

\*Christmas Exhibit Tours  
Friday, December 4, 11, & 18  
2:30PM & 6:30PM

Christmas Teas  
December 5  
1PM & 3:30PM

\*Christmas Exhibit Tours  
Saturday, December 5, 12, & 19  
2:30PM

\*Dickens of a Dinner: Pop Up Dinner at the HP  
December 10  
7PM-9PM

Christmas Teas  
December 12  
1PM & 3:30PM

\*Volunteers Needed



# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Report from Board Members

This agenda item is to allow Board members the opportunity to discuss any park, program, event, or facility they have attended since the last meeting and offer any feedback they may have.

This information will help us continually improve on our services to residents.



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# **MEMORANDUM**

## **PARKS & RECREATION**

TO: Ann Christman, Board Chair  
Members of Historical Preservation &  
Restoration Board

FROM: Mike Mashburn, Parks and Recreation Director

DATE: June 22, 2020

**SUBJECT:** Future Meetings

This item was placed on the agenda so that Board Members have an opportunity to recommend topics they would like discussed at future meetings. This will be a regular item listed on the agenda at all future meetings.