



City of Farmers Branch

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, Texas
75234

Meeting Agenda

City Council

Tuesday, January 29, 2019

3:00 PM

Study Session

Special Called Meeting

Special Meeting to be held at 3:00 p.m. in the Study Session Room

A. CALL TO ORDER - STUDY SESSION (3 P.M.)

A.1 [19-10](#) Discuss and review Boards and Commissions

A.2 [19-29](#) Receive an update on the responses to the RFQ for a new Farmers Branch Library

B. ADJOURNMENT

The City Council may convene into executive session at anytime during the Study Session or Regular meeting pursuant to Texas Government Code Section 551.071(2) for the purpose of seeking confidential legal advice from the City Attorney on any agenda item.

Farmers Branch City Hall is wheelchair accessible. Access to the building and special parking are available at the main entrance facing William Dodson Parkway. Persons with disabilities planning to attend this meeting who are deaf, hearing impaired or who may need auxiliary aids such as sign interpreters or large print, are requested to contact the City Secretary at (972) 919-2503 at least 72 hours prior to the meeting.

Certification

I certify that the above notice of this meeting was posted at least 72 hours prior to the scheduled meeting time, in accordance with the Open Meetings Act, on the bulletin board at City Hall.

Posted by: _____
City Secretary

Date posted: _____



City of Farmers Branch

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, Texas
75234

Staff Report

File Number: 19-10

Agenda Date: 1/29/2019

Status: Regular Agenda

In Control: City Council

File Type: Report

Agenda Number: A.1

Discuss and review Boards and Commissions

BACKGROUND:

The City Council has requested an agenda item to review and discuss the current Boards and Commissions structure.

Currently there are 9 resident-based boards with terms ranging from 2-4 years, some with a limit of 6 years of consecutive service, and diversely composed by regular members, alternates, and emeritus appointments. The staggered terms are designated to expire in June; therefore, an appointment process is in place managed by the City Secretary's Office to collect applications, interview candidates, and allow Council to make a selection. Once a motion to appoint has been completed an Orientation has been implemented in order to facilitate compliance with State and City required trainings.

ATTACHMENT(S):

1. Board Details List
2. Attendance List



FARMERS BRANCH, TX

Boards & Commissions

ANIMAL SHELTER ADVISORY COMMITTEE

The committee makes recommendations in connection with the operation of the Animal Shelter and other matters requested by the City Council or City Administration.

Details

Contact Name: Miguel Gauna

Contact Email: miguel.gauna@farmersbranchtx.gov

Contact Phone: (972) 919-8770

Enacting Resolution: 4/16/1990 Ord. 1882 Creation with 4 Members; 9/4/2007 Ord. 2915 3 Members Added; 4/21/2013 Ord. 3221 Established 7 Members;

Term Length: 2

Term Limit: 0

Special Qualifications Required: Its members consist of at least one licensed veterinarian, one city official, one person whose duties include the daily operations of an animal shelter, and one representative from an animal welfare organization.

Duties: The advisory committee will assist the city in complying with regulations that include: Standards for housing and sanitation, Standards for separation and holding of animals, Standards for feeding and watering animals, Inspection of the shelter by a veterinarian for compliance with state regulations, Record keeping on the disposition of animals, Standards for personnel training and euthanasia

Meetings: Required to meet a minimum of 3 times a year.

Member Size: 8

Current Appointments (7)



Miguel Gauna

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Animal Shelter Manager

Dais Seat: 4



Cathrine McManus

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Resident

Dais Seat: 8



Lib Grimmatt

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Resident

Dais Seat: 7



Kristina Valentine

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Resident

Dais Seat: 3



Robert Dye

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: City Official

Dais Seat: 2



Becky Fisher

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Resident

Dais Seat: 5



Terry Ford

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Vet, Chair

Dais Seat: 1

Current Vacancies



Immediate Vacancy Term Ends: Jun 30, 2020

Dais Seat: 6

FARMERS BRANCH MANSKE LIBRARY BOARD

The board makes recommendations in connection with the operation of the Manske Library and other matters requested by the City Council or City Administration.

Details

Contact Name: Sara Egan

Contact Email: sara.egan@farmersbranchtx.gov

Contact Phone: (972) 919-2520

Enacting Resolution: 2/17/1969 Ord. 768 7 Members Added; 2/3/1992 Ord. 1974 7 Members Added; 9/4/2007 Ord. 2915 2 Members Added; 4/21/2013 Ord 3221 Established 11 Members

Term Length: 2

Term Limit: 3

Duties: Duties include the review of programs and services, citizens' input to the Suggestion Box, and attend special events related to library associations.

Meetings: Regular meetings are typically held the 2nd Thursday of the month at the Manske Library.

Member Size: 11

Current Appointments (10)



Jennifer Allen

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Secretary

Dais Seat: 4



Weber Baker

Start: Aug 01, 2017 **End:** Jun 30, 2019


Dais Seat: 2





Jennifer Bauer


Start: Jun 19, 2018 **End:** Jun 30, 2020


Dais Seat: 7


 **Stacey Baker**
Start: Jun 19, 2018 **End:** Jun 30, 2020
Dais Seat: 8


 **Rachelle Hale**
Start: Jun 19, 2018 **End:** Jun 30, 2020
Dais Seat: 10

 **Bonnie Potraza**
Start: Jun 19, 2018 **End:** Jun 30, 2020
Position: Chair
Dais Seat: 5

 **Jessica Rodriguez**
Start: Aug 01, 2017 **End:** Jun 30, 2019
Dais Seat: 9

 **Whitney Thomas**
Start: Aug 01, 2017 **End:** Jun 30, 2019
Dais Seat: 6

 **Ginny Welch**
Start: Jun 19, 2018 **End:** Jun 30, 2020
Position: Vice Chair
Dais Seat: 3

 **Natasha Moser**
Start: Aug 01, 2017 **End:** Jun 30, 2019
Dais Seat: 1

Current Vacancies

 **Immediate Vacancy** **Term Ends:** Jun 30, 2019
Dais Seat: 11

HISTORICAL PRESERVATION & RESTORATION BOARD

The board makes recommendations in connection with the operation of the Historical Park and other matters requested by the City Council or City Administration.

Details

Contact Name: Jeff Harting

Contact Email: jeff.harting@farmersbranchtx.gov

Contact Phone: (972) 919-2630

Enacting Resolution: 11/16/1981 Ord. 1369 Creation with 6 members; 2/1/1982 Ord. 1373 1

Member Added; 2/3/1992 Ord. 1973 2 Alternate Members Added; 1/21/2002 Ord. 2653

Removing Alternates; 9/4/2007 Ord. 2915 2 Members Added; 4/21/2013 Ord. 3221 Established 11 Members

Term Length: 2

Term Limit: 3

Duties: Duties include the review of acquisition of historical buildings and artifacts, provide input regarding the historical park, and assist with the Friends of the Historical Park raising funds for projects.

Meetings: Regular meetings are typically held the 4th Tuesday of the month at the Historical Park.

Member Size: 11

Current Appointments (10)



Carol Dingman

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 8



Warren Wetzel

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 4



Bill Stolp

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Vice Chair

Dais Seat: 2



Lisa Neumeyer

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 1



Kay Lynn Lyon

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 11



Elisa (Bitsy) Laney

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 7



John Hylkema

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 6



William Frome

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 5



Gail Cope

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Secretary

Dais Seat: 10



Ann Christman

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Chair

Dais Seat: 3

Current Vacancies



Immediate Vacancy **Term Ends:** Jun 30, 2020

Dais Seat: 9

MUNICIPAL DRAINAGE SYSTEM ADVISORY COMMITTEE

The committee makes recommendations in connection with the operation of the drainage utility fees, improvements, and services; and other matters requested by the City Council or City Administration.

Details

Contact Name: Marc Bentley

Contact Email: marc.bentley@farmersbranchtx.gov

Contact Phone: (972) 919-2593

Enacting Resolution: 3/17/2015 Res. 2015-028 Creation with 4 Members & 1 Non-Voting Ex-Officio; 7/11/2017 Res. 2017-084 5 Members & 1 Non-Voting Ex-Officio Member

Term Length: 4

Term Limit: 0

Special Qualifications Required: Its members consist of at least one City resident or HOA representative, representative of the business community, representative of the construction and development industry, current Valwood Improvement Authority Director, and City Council member (a non-voting ex-officio member).

Duties: Duties include the review of the drainage utility fees, improvements, and services. Provide the City Council with guidance and recommendations regarding fees, existing or proposed improvements, and services.

Meetings: Required to meet annually, typically 2-4 meetings a year.

Member Size: 7

Current Appointments (7)



Amy Rogers

Start: Apr 07, 2015 **End:** Jun 30, 2019

Position: Resident

Dais Seat: 1



Pat Canuteson

Start: Apr 07, 2015 **End:** Jun 30, 2019

Position: Valwood, Chair

Dais Seat: 3



James Dan Heard

Start: Jul 11, 2017 **End:** Jun 30, 2021

Position: Development

Dais Seat: 4



Raul Peralta

Start: Jun 30, 2017 **End:** Jun 30, 2021

Position: Alternate

Dais Seat: 7



Mike Sheaffer

Start: Apr 07, 2015 **End:** Jun 30, 2021

Position: Business

Dais Seat: 2



Todd Womble

Start: Jul 11, 2017 **End:** Jun 30, 2021

Position: Resident

Dais Seat: 6



John Norwood

Start: Jul 11, 2017 **End:** Jun 30, 2021

Position: City Official

Category: Ex-Officio

Dais Seat: 5

Current Vacancies

No Current Vacancies

PARKS & RECREATION BOARD

The board makes recommendations in connection with the operation of the park facilities and recreation programs and other matters requested by the City Council or City Administration.

Details

Contact Name: Jeff Harting

Contact Email: jeff.harting@farmersbranchtx.gov

Contact Phone: (972) 919-2630

Enacting Resolution: 10/20/1969 Ord. 826 Creation with 6 Members; 8/2/1971 Ord. 885 Duties & Responsibilities; 10/19/1981 Ord. 1363 Stagger Terms; 2/3/1992 Ord. 1975 Established 6 Members and 2 Alternates; 7/22/2002 Ord. 2668 Honorary Position of Emeritus; 9/4/2007 Ord. 2915 3 Members Added; 4/2/2013 Ord. 3221 Established 11 Members; 7/17/2018 Ord 3509 Established 8 Members

Term Length: 2

Term Limit: 3

Duties: Duties include the review of programs and services, visit park sites or facilities, and attend special events related to parks and recreation.

Meetings: Regular meetings are typically held the 3rd Thursday of the month at the Community Recreation Center.

Member Size: 11

Current Appointments (11)



David Merritt

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 11



Barbara Leedy

Start: Jun 11, 2017 **End:** Jun 30, 2019

Position: Secretary

Dais Seat: 10



Stephan Root

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 9



Pat Thompson

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 8



Robert Stewart

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 7



Christine Dimon

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 6



Connie Hardy

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 5



Jan Wooldridge

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Chair

Dais Seat: 4



Adriane Young

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 3



Marc Traynor

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 2



Sarah Langhorst

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 1

Current Vacancies

No Current Vacancies

PLANNING & ZONING COMMISSION

The commission makes recommendations in connection with development and use of private property and the planning of public improvements, and other matters requested by the City Council or City Administration.

Details

Contact Name: Tina Firgens

Contact Email: tina.firgens@farmersbranchtx.gov

Contact Phone: (972) 919-2534

Enacting Resolution: (Formerly known as Zoning Commission) 5/55/1951 Ord. 17 Creation with 3 Members; 8/6/1956 Ord. 108 Established 4 Members; 11/4/1957 Ord. 142 Established 7 Members; 1/18/1960 Ord. 219 Terms, Duties & Powers; 5/8/1967 Ord. 673 Established 9 Members; 6/5/1967 Ord. 676 Repealed Ord. 673; 7/24/1989 Ord. 1827 Established 7 Members and 2 Alternates; 9/4/2007 Ord. 2915 2 Members Added; 5/15/2011 Ord. 3030 Established 9 Members; 4/2/2013 Ord. 3221 Established 9 Members; 7/17/2018 Ord. 3509 Established 8 Members

Term Length: 3

Term Limit: 2

Duties: Duties include considering requests related to zoning and the subdivision or platting of land. Conduct public hearings and make recommendations to the City Council with regard to all of these matters. Commissioners review the City's Comprehensive Plan and Master Thoroughfare Plan; that may include conducting special studies on issues that affect the physical, social and economic health of the community as needed. Commissioners may need to dedicate time to study agenda packets, visit development sites, and attend special events related to planning.

Meetings: Regular meetings are typically held the 2nd and 4th Mondays of the month at City Hall.

Member Size: 8

Current Appointments (8)



Cristal Retana

Start: Jun 19, 2018 **End:** Jun 30, 2021

Dais Seat: 4



Linda Bertl

Start: Jul 11, 2017 **End:** Jun 30, 2020

Dais Seat: 2



Sergio De Los Santos

Start: Jun 19, 2018 **End:** Jun 30, 2021

Position: Vice Chair

Dais Seat: 8



Michael Driskill

Start: May 19, 2018 **End:** Jun 30, 2021

Dais Seat: 3



David Moore

Start: Jul 01, 2016 **End:** Jun 30, 2019

Position: Chair

Dais Seat: 6



Michael Jared Sullivan

Start: Jul 11, 2017 **End:** Jun 30, 2020

Dais Seat: 1



Tim Yarbrough

Start: Jun 19, 2018 **End:** Jun 30, 2021

Dais Seat: 5



Giovanni Zavala

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 7

Current Vacancies

No Current Vacancies

SENIOR ADVISORY BOARD

The board makes recommendations in connection with the operations of the senior center known as The Branch Connection Center and other matters requested by the City Council or City Administration.

Details

Contact Name: Wimberly Phillips

Contact Email: wimberly.phillips@farmersbranchtx.gov

Contact Phone: (972) 919-2629

Enacting Resolution: (Formerly known as Senior Advisory Council Res. 1984-013; 1986-041; 1990-074; 1991-092; 1995-060; 1997-029; 1997-159) 8/16/1999 Ord. 2493 Creation with 8 Members and 2 Alternates; 7/24/2000 Ord. 2554 Election of Officers; 7/22/2002 Ord. 2668 Honorary Position of Emeritus; 9/4/2007 Ord. 2915 5 Members Added; 6/16/2009 Ord. 3031 Established 12 Members; 4/2/2013 Ord. 3221 Established 15 Members; 1/21/2014 Ord. 3254 Established 12 Members and 2 Alternates;

Term Length: 2

Term Limit: 0

Special Qualifications Required: Its members must be 50 years of age or older.

Duties: Duties include the review of programs and services, visit other facilities, and attend special events related to senior centers.

Meetings: Regular meetings are typically held the 2nd Thursday at The Branch Connection Center.

Member Size: 14

Current Appointments (12)



James Matt Rice

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Chair

Dais Seat: 5



Naomi Fuls

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 2



Phillip Joe Wallen

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 4



Dale Shaffer

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 10



Leah Jean Trebert

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 12



Tom Wooldridge

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Vice Chair

Dais Seat: 11



Deborah Hull

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Alternate

Dais Seat: 13



Debra Lehman

Start: Jun 19, 2018 **End:** Jun 30, 2019

Position: Alternate

Dais Seat: 14



Priscilla Mowinkel

Start: Jun 19, 2018 **End:** Jun 30, 2019

Dais Seat: 3



Jonette Henderson

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 7



Cindy Bolz

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 8



Beth Ferrell

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 6

Current Vacancies



Immediate Vacancy Term Ends: Jun 30, 2019

Dais Seat: 9



Immediate Vacancy Term Ends: Jun 30, 2020

Dais Seat: 1

SUSTAINABILITY COMMITTEE

The board makes recommendations in connection with the administration of the zone and other related matters requested by the City Council or City Administration.

Details

Contact Name: Shane Davis

Contact Email: shane.davis@farmersbranchtx.gov

Contact Phone: (972) 919-2614

Enacting Resolution: 4/5/2016 Res. 2016-037 Creation with 9 Members; 7/12/2016 Res. 2018-060 1 Non-Voting Ex-Officio Member

Term Length: 3

Term Limit: 0

Duties: Duties include research to preserve and enhance the resources of our built and natural environment. This process may include resource conservation, ecological harm prevention, developing and using renewable resources and encouraging self-sufficient practices. The committee reviews and assesses various programs, regulations and activities to promote affordable, efficient, reliable and safe energy systems, and to provide clean, green, safe and accessible open space for residents and visitors.

Member Size: 10

Current Appointments (9)



David Griggs

Start: Jun 21, 2017 **End:** Jun 30, 2019

Position: Chair

Dais Seat: 4



Amy Rogers

Start: Jul 11, 2017 **End:** Jun 30, 2021

Dais Seat: 8



Craig Belanger

Start: Jun 21, 2017 **End:** Jun 30, 2021

Dais Seat: 2



Jeffrey Prutz

Start: Jul 01, 2016 **End:** Jun 30, 2021

Dais Seat: 9



Patricia Link

Start: Jun 21, 2017 **End:** Jun 30, 2021

Dais Seat: 7



Carrie Schweitzer

Start: Jul 12, 2016 **End:** Jun 30, 2019

Position: Ex-Officio

Category: Ex-Officio

Dais Seat: 10



Charles Lawless

Start: Jun 21, 2017 **End:** Jun 30, 2019

Dais Seat: 6



Micah Harleaux

Start: Jun 21, 2017 **End:** Jun 30, 2019

Position: Secretary

Dais Seat: 5



Vanessa Serrano

Start: Jul 11, 2017 **End:** Jun 30, 2019

Dais Seat: 1

Current Vacancies



Immediate Vacancy

Term Ends: Jun 30, 2019

Dais Seat: 3

ZONING BOARD OF ADJUSTMENTS & BUILDING CODE BOARD OF APPEALS

The quasi-judicial board makes determinations in connection with variances and special exceptions. Any recourse from decisions of this board must be through the District Court.

Details

Contact Name: Hugh Pender

Contact Email: hugh.pender@farmersbranchtx.gov

Contact Phone: (972) 919-1414

Enacting Resolution: (Formerly known as Board of Adjustment) 7/7/1952 Ord. 26 Creation with 5 Members; 11/17/1958 Ord. 167 Serve as Board of Appeals; 2/24/1969 Ord. 769 Powers & Duties; 5/27/1969 Ord. 800 Authority of Adjustment vs. Appeals; 6/30/1969 Ord. 810, 863, 881, 1041 ZBA Grant Variances; 4/3/1972 Ord. 911 2 Alternate Members Added; 9/22/1980 Ord. 1323 (Ord. 1038 & 1004) Serve as The Housing Advisory and Appeals Board & Dangerous Building Board of Appeals; 1/6/1991 Ord. 1954 Amend Public Hearing for Ord. 1038 & 1004; 7/22/2002 Ord. 2678 Appeal Fees; 9/4/2017 Ord. 2915 No Alternates Except ZBA; 2/19/2008 Ord. 2957 Variance Provisions; 8/11/2009 Ord. 3038 Public Hearing Provisions for Housing Authority and Appeals Board 4/2/2013 Ord. 3221 Established 5 Members & 2 Alternates

Term Length: 2

Term Limit: 3

Duties: Duties of the ZBA include determinations if the City's Administration has committed an error in the interpretation and enforcement of the zoning ordinance, review the status of non-conforming uses. Duties of the BCBA include conducting public hearings and decide on appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of the construction codes.

Meetings: Regular meetings are typically held the 4th Tuesday of the month at City Hall.

Member Size: 7

Current Appointments (7)



John Tarleton

Start: Jul 11, 2017 **End:** Jun 30, 2019

Position: Chair

Dais Seat: 2



Jarrold Williams

Start: Aug 21, 2018 **End:** Jun 30, 2019

Position: Alternate

Dais Seat: 7



Glenn Douglass

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 3



Mike Del Valle

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Vice Chair

Dais Seat: 1



Tommie Hylkema

Start: Jun 19, 2018 **End:** Jun 30, 2020

Position: Alternate

Dais Seat: 6



Beverly Nelson

Start: Jun 19, 2018 **End:** Jun 30, 2020

Dais Seat: 4



Michael Rogan

Start: Jun 23, 2017 **End:** Jun 30, 2019

Dais Seat: 5

Current Vacancies

No Current Vacancies



B&C Attendance 2018

ANIMAL SHELTER ADVISORY COMMITTEE		Present	Excused	Absent	17-Jan	2-May	23-May
1	Terry Ford, DVM (Vet, Chair)	2	1	0	E	P	P
2	Robert Dye (City Official)	1	0	2	A	P	A
3	Kristina Valentine (Welfare)	0	0	0			
4	Miguel Gauna, Secretary (Shelter)	3	0	0	P	P	P
5	Becky Fisher (Resident)	3	0	0	P	P	P
6	VACANT (Resident)	0	0	0			
7	Lib Grimmett (Resident)	3	0	0	P	P	P
8	Cathrine McManus (Vet)	3	0	0	P	P	P

HISTORICAL PRESERVATION & RESTORATION BOARD		Present	Excused	Absent	24-Jan	27-Feb	14-Mar	27-Mar	24-Apr	22-May	26-Jun	24-Jul	28-Aug	25-Sep	23-Oct	27-Nov
1	Lisa Neumeyer	9	3	0	P	E	P	P	P	P	E	P	E	P	P	P
2	Bill Stolp, Vice Chair	10	2	0	P	P	P	P	E	P	E	P	P	P	P	P
3	Ann Christman, Chair	12	0	0	P	P	P	P	P	P	P	P	P	P	P	P
4	Warren Wetzel	5	0	0								P	P	P	P	P
5	William Frome	3	1	1								P	E	P	P	A
6	John Hylkema	4	0	1								P	P	P	P	A
7	Elisa "Bitsy" Laney	9	2	1	P	P	P	P	P	P	P	E	P	P	E	A
8	Carol Dingman	10	2	0	P	P	P	P	P	P	P	E	E	P	P	P
9	VACANT	0	0	0												
10	Gail Cope, Secretary	8	4	0	P	P	E	P	P	E	P	P	E	E	P	P
11	Kay Lynn Lyon	12	0	0	P	P	P	P	P	P	P	P	P	P	P	P

P= Present

E = Absent Excused

A = Absent

☐ = Vacant/Not Applicable



B&C Attendance 2018

LIBRARY BOARD		Present	Excused	Absent	11-Jan	8-Mar	10-May	14-Jun	5-Jul	9-Aug	13-Sep	11-Oct	8-Nov	6-Dec	18-Dec
1	Natasha Moser, Suggestion Box	8	3	0	P	P	P	P	E	E	E	P	P	P	P
2	Weber Baker	8	3	0	P	E	P	P	P	E	E	P	P	P	P
3	Ginny Welch, Vice Chair	11	0	0	P	P	P	P	P	P	P	P	P	P	P
4	Jennifer Allen, Secretary	9	2	0	P	P	P	P	P	P	E	E	P	P	P
5	Bonnie Potraza, Chair	9	2	0	E	P	P	P	P	E	P	P	P	P	P
6	Whitney Thomas	9	2	0	P	P	P	P	E	E	P	P	P	P	P
7	Jennifer Bauer	11	0	0	P	P	P	P	P	P	P	P	P	P	P
8	Stacey Baker	7	0	0					P	P	P	P	P	P	P
9	Jessica Rodriguez	11	0	0	P	P	P	P	P	P	P	P	P	P	P
10	Rachelle Hale	7	0	0					P	P	P	P	P	P	P
11	VACANT	0	0	0											

MUNICIPAL DRAINAGE SYSTEM ADVISORY COMMITTEE		Present	Excused	Absent	18-Jan	22-Feb	2-May	16-May	31-May
1	Amy Rogers (Resident)	5	0	0	P	P	P	P	P
2	Mike Sheaffer (Business)	3	1	1	P	P	E	P	A
3	Pat Canuteson (Valwood), Chair	5	0	0	P	P	P	P	P
4	James Dan Heard	4	1	0	E	P	P	P	P
5	John Norwood (Ex Officio)	5	0	0	P	P	P	P	P
6	Todd Womble (Resident)	4	0	1	P	P	P	P	A
7 (A)	Raul Peralta	0	0	0					

P= Present

E = Absent Excused

A = Absent

☐ = Vacant/Not Applicable



B&C Attendance 2018

PARKS & RECREATION BOARD		Present	Excused	Absent	18-Jan	15-Feb	22-Mar	19-Apr	17-May	14-Jun	16-Aug	20-Sep	18-Oct	15-Nov
1	Sarah Langhorst	9	1	0	P	P	P	P	P	P	P	E	P	P
2	Marc Traynor	10	0	0	P	P	P	P	P	P	P	P	P	P
3	Adriane Young	10	0	0	P	P	P	P	P	P	P	P	P	P
4	Jan Wooldridge, Chair	10	0	0	P	P	P	P	P	P	P	P	P	P
5	Connie Hardy	9	1	0	P	P	P	P	P	E	P	P	P	P
6	Christine Dimon	10	0	0	P	P	P	P	P	P	P	P	P	P
7	Robert Stewart	9	1	0	P	E	P	P	P	P	P	P	P	P
8	Pat Thompson	9	1	0	P	P	P	P	P	P	P	P	P	E
9	Stephan Root	9	1	0	P	P	P	P	P	P	P	P	E	P
10	Barbara Leedy, Secretary	9	1	0	P	P	P	P	P	E	P	P	P	P
11	David Merritt	8	2	0	P	P	P	P	P	E	P	P	E	P

PLANNING & ZONING COMMISSION		Present	Excused	Absent	8-Jan	22-Jan	12-Feb	26-Feb	12-Mar	26-Mar	9-Apr	9-Apr	7-May	21-May	11-Jun	25-Jun	16-Jul	13-Aug	27-Aug	10-Sep	24-Sep	15-Oct	29-Oct	3-Nov	12-Nov	10-Dec
1	M. Jared Sullivan	14	8	0	P	E	P	P	E	E	P	P	P	P	E	P	P	P	E	P	P	E	P	E	E	P
2	Linda Bertl	19	3	0	P	P	E	P	P	P	P	P	P	E	P	P	P	P	P	P	P	P	P	P	E	P
3	Michael Driskill	19	3	0	P	E	P	P	P	P	P	E	P	P	P	P	P	E	P	P	P	P	P	P	P	P
4	Cristal Retana	8	1	0														P	P	P	E	P	P	P	P	P
5	Tim Yarbrough	20	2	0	P	P	P	P	P	P	E	P	P	P	E	P	P	P	P	P	P	P	P	P	P	P
6	David Moore, Chair	22	0	0	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7	Giovanni Zavala	17	5	0	P	P	E	P	E	P	P	P	E	P	P	P	P	P	E	P	P	E	P	P	P	P
8	Sergio De Los Santos, Vice Chair	19	3	0	P	P	P	P	P	P	P	E	P	P	E	P	P	E	P	P	P	P	P	P	P	P

P= Present

E = Absent Excused

A = Absent

■ = Vacant/Not Applicable



B&C Attendance 2018

SENIOR ADVISORY BOARD		Present	Excused	Absent	11-Jan	8-Feb	8-Mar	12-Apr	10-May	14-Jun	12-Jul	9-Aug	13-Sep	11-Oct	13-Dec
1	VACANT	0	0	0											
2	Naomi Fuls	11	0	0	P	P	P	P	P	P	P	P	P	P	P
3	Priscilla Mowinkel	5	0	0							P	P	P	P	P
4	Phillip Joe Wallen	10	1	0	P	P	P	P	P	E	P	P	P	P	P
5	James Matt Rice, Chair	11	0	0	P	P	P	P	P	P	P	P	P	P	P
6	Beth Ferrell	10	1	0	P	P	P	P	P	E	P	P	P	P	P
7	Jonette Henderson	11	0	0	P	P	P	P	P	P	P	P	P	P	P
8	Cindy Bolz	5	0	0							P	P	P	P	P
9	VACANT	0	0	0											
10	Dale Shaffer	8	2	0	P	P	P	P		P	P	E	P	E	P
11	Tom Wooldridge, Vice Chair	11	0	0	P	P	P	P	P	P	P	P	P	P	P
12	Leah Jean Trebert	5	0	0							P	P	P	P	P
13(A)	Deborah Hull	4	1	0							P	P	P	E	P
14(A)	Debra Lehman	4	0	0								P	P	P	P

ZONING BOARD OF ADJUSTMENTS & BUILDING CODE BOARD OF APPEALS		Present	Excused	Absent	24-Apr	26-Jun	28-Aug	23-Oct
1	Mike Del Valle, Vice Chair	4	0	0	P	P	P	P
2	John Tarleton, Chair	4	0	0	P	P	P	P
3	Glenn Douglass	4	0	0	P	P	P	P
4	Beverly Nelson	2	0	0			P	P
5	Michael Rogan	2	2	0	E	E	P	P
6 (A)	Tommie Hylkema	2	0	0			P	P
7 (A)	Jarrold Williams	2	0	0			P	P

P= Present

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A = Absent

☐ = Vacant/Not Applicable



B&C Attendance 2018

SUSTAINABILITY COMMITTEE		Present	Excused	Absent	18-Jan	19-Feb	12-Mar	23-Apr	23-May	26-Jun	16-Aug	19-Sep	19-Nov	3-Dec
1	Vanessa Serrano	10	0	0	P	P	P	P	P	P	P	P	P	P
2	Craig Belanger	8	2	0	P	P	E	P	E	P	P	P	P	P
3	VACANT	0	0	0										
4	David Griggs, Acting Chair	10	0	0	P	P	P	P	P	P	P	P	P	P
5	Micah Harleaux, Secretary	8	2	0	P	P	P	P	E	E	P	P	P	P
6	Charles Lawless	10	0	0	P	P	P	P	P	P	P	P	P	P
7	Patricia Link	9	1	0	P	E	P	P	P	P	P	P	P	P
8	Amy Rogers	8	2	0	P	P	P	E	P	P	P	P	P	E
9	Jeffrey Prutz	6	4	0	E	E	P	P	P	P	P	E	E	P
10	Carrie Schweitzer (Ex-Officio)	9	1	0	P	P	P	P	P	P	P	P	P	E

P= Present

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A = Absent

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City of Farmers Branch

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, Texas
75234

Staff Report

File Number: 19-29

Agenda Date: 1/29/2019

Status: Regular Agenda

In Control: City Council

File Type: Report

Agenda Number: A.2

Receive an update on the responses to the RFQ for a new Farmers Branch Library

BACKGROUND:

At the December 11, 2018 City Council meeting, Council was provided with an initial update on the progress that has been made with engaging the public about a new Library. An RFQ was released on December 13, 2018; the RFQ was also sent directly to 12 architects/firms. The RFQ had an extended deadline of January 25, 2019 which included a section for the architects/firms to provide example visuals of their ideas for a new Farmers Branch Library.

DISCUSSION:

Council will have an opportunity to review selected responses to the RFQ and the possibilities for a new Farmers Branch Library. The responses to the RFQ are the next step in the community engagement process and provide a powerful set of visualization tools to continue the conversation about a new Library.

In addition to discussing the responses to the RFQ, staff will seek direction on when to conduct the bond election. A May bond election would need to be called at the February 5 Council meeting unless a special meeting is called prior to February 15.